



GAP LOSS PROTECTION PROGRAM LOSS INFORMATION FORM

To benefit from your GAP Loss Protection Program (GAP) Addendum, you must complete this form, provide the documentation as described in the "INFORMATION CHECKLIST" section, and forward as described below in "WHERE TO SEND YOUR INFORMATION." The proceeds payable under your GAP Addendum will be forwarded directly to the Finance Company upon receipt of the required information.

Date of Total Loss _____

CONTINUE TO MAKE YOUR SCHEDULED LOAN PAYMENTS UNTIL YOUR CLAIM IS SETTLED.

BUYER/LESSEE INFORMATION

Name _____

Address _____

City _____ State _____ Zip _____ Telephone _____

FINANCE COMPANY

Company Name _____ Account # _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

PRIMARY INSURANCE CARRIER INFORMATION

Name _____ Adjuster Name _____

Address _____

City _____ State _____ Zip _____ Telephone _____

Please note, it is your responsibility to a) work with your primary insurance carrier to confirm they properly valued your vehicle and b) provide Safe-Guard with the documents listed below so that we may calculate your waiver benefit. In some instances Safe-Guard may be able to assist you in collecting these documents or working with your primary insurance carrier to ensure you receive the appropriate valuation for your totaled vehicle. However, due to privacy laws, many companies will not release information to third parties. Please sign in the space below if you would like to authorize your lienholder and primary insurance company to speak with and release documents related to your GAP benefit directly to Safe-Guard Products International, LLC. Safe-Guard will only use this information and documentation to process your GAP benefit. Please note that some companies may not accept this form as acceptable authorization or may require you to provide authorization in a different format.

Signature _____ Date _____

INFORMATION CHECKLIST

Copies of the following documents MUST be provided in order for you to benefit from your GAP Addendum. If YOU DO NOT HAVE COPIES of any of these forms, please refer to the "HOW TO FIND" section below that will help you in this process.

1. A copy of your own insurance company's settlement statement; settlement check for the total loss, including settlement basis detail (i.e. Actual Cash Value "ACV" plus or minus deductibles etc.); and the Evaluation Report which would include how the ACV was determined.
HOW TO FIND: Contact the claims representative at your Primary Insurance Carrier.
2. A copy of your original Finance/Lease Contract and Buyer's Order for your vehicle.
HOW TO FIND: Contact your Finance Company's loan or lease department or your dealership.
3. A copy of the complete payment history from your finance company.
HOW TO FIND: Contact your Finance Company's loan or lease department.
4. A copy of the statement from your Finance Company that shows your loan or lease payoff, including detail of past due amounts, late charges, etc., if any.
HOW TO FIND: Contact your Finance Company's loan or lease department.
5. A copy of your GAP Addendum, and documentation of the MSRP (new vehicles only) or Options Form (used vehicles only).
HOW TO FIND: Contact the dealership where you purchased your vehicle or refer to your vehicle paperwork. Options Forms are obtained from Safe-Guard.
6. A copy of the police report.
HOW TO FIND: Contact your insurance company's claim representative, or contact the police department.
7. Proof of refund amount or expiration of any cancelable items.
HOW TO FIND: Contact the dealership where you purchased your vehicle.

WHERE TO SEND YOUR INFORMATION

Please mail the information you have compiled to the following address:

Safe-Guard Products International, LLC, 3500 Piedmont Road NE, Suite 400, Atlanta, GA 30305

IF YOU HAVE ANY QUESTIONS, CONTACT THE GAP ADMINISTRATOR AT 1-800-459-7498.